



West Bengal State Council of Technical and Vocational Education and Skill Development

(under West Bengal Act XXVI of 2013)

[Vocational Education division]

Karigori Bhavan, 5th Floor, Plot-B/7, Action Area-III, Newtown, Rajarhat, Kolkata-700160
L- (033) 2324-7728(Academic)/2324-7566(Examination)/2324-7564(Online Requisition)/2324-7565(Accounts)


Memo No. WBSCTVESD/VED /2020-21/ 1004

Dated: 16.06.2020

Office Order

In continuation of memo no. WBSCTVESD/TED/2020-21/1680 and WBSCTVESD/TED/2020-21/1681 dt. 08.06.2020, officers and staff of the Council are hereby instructed to attend the office as per roster attached herewith w.e.f. 22.06.2020.

The officers and staff residing in far flung areas are allowed to perform work from home and they are requested to be connected in office hours through mobile and emails.


Chief Administrative Officer
WBSCT&VE&SD

Weekly Duty Roster for Staff of VED of WBSCTVESD w.e.f. 22.6.2020

Sl.No.	Name	Designation	Days of Office Duty
1	Swarup Kar	SAO(VE)	Monday, Tuesday, Friday
2	Kalyan Roy	AO(R)	Monday, Thursday, Friday
3	Pinaki Ranjan Pal	AO(VE)	Monday, Wednesday, Friday
4	Sujatha Chakraborty	OSD	Monday, Wednesday, Friday
5	Rupak Das	OSD	Monday, Tuesday, Thursday
6	Debprasad Halder	Accountant	Wednesday, Thursday, Friday(9.30 a.m - 2.30 p.m)
7	Sandip Acharya	Cashier - Cum - Accountant	Monday, Tuesday, Wednesday, (12.30 a.m - 5.30 p.m)
8	Indrajit Ghosh	Steno Typist	Tuesday, Thursday, Friday(12.30 a.m - 5.30 p.m)
9	Suwendu Ghosh	L.D.A	Monday, Tuesday, Wednesday, (12.30 a.m - 5.30 p.m)
10	Bipasha Biswas	L.D.A	Tuesday, Thursday, Friday(9.30 a.m - 2.30 p.m)
11	Arun Kumar Dutta	L.D.A	Tuesday, Wednesday, Friday(12.30 a.m - 5.30 p.m)
12	Pankaj Roy	L.D.A	Tuesday, Wednesday, Thursday(9.30 a.m - 2.30 p.m)
13	Mousumi Khan	Office Assistant	Monday, Thursday, Friday(9.30 a.m - 2.30 p.m)
14	Nirjhar Kr. Ghosh	Office Assistant	Monday, Wednesday, Friday(12.30 a.m - 5.30 p.m)
15	Soma Roy (Paul)	Office Assistant	Monday, Wednesday, Friday(9.30 a.m - 2.30 p.m)
16	Anamika Bhuiya	Office Assistant	Tuesday, Wednesday, Friday(12.30 a.m - 5.30 p.m)
17	Chanchal Dutta	Office Assistant	Monday, Thursday, Friday(9.30 a.m - 2.30 p.m)
18	Krishna Kamal Bag	Office Assistant	Monday, Wednesday, Thursday(9.30 a.m - 2.30 p.m)
19	Subhrangshu Ghosal	Office Assistant	Monday, Tuesday, Wednesday, (9.30 a.m - 2.30 p.m)
20	Soma Ghosh	Office Assistant	Monday, Wednesday, Friday(12.30 a.m - 5.30 p.m)
21	Pratima Das	Office Assistant	Tuesday, Wednesday, Thursday, (12.30 a.m - 5.30 p.m)

22	Sudeshna Biswas	Office Assistant	Monday, Wednesday, , Friday(12.30 a.m - 5.30 p.m)
23	Tamal Chakraborty	Office Assistant	Monday,Wednesday Thursday, (9.30 a.m - 2.30 p.m)
24	Mithu Bakshi	Office Assistant	Monday,Tuesday, Wednesday, (9.30 a.m - 2.30 p.m)
25	Subrata Das	Office Assistant	Monday, Wednesday,Friday(12.30 a.m - 5.30 p.m)
26	Sufal Das	Office Assistant	Tuesday,Wednesday Thursday, (9.30 a.m - 2.30 p.m)
27	Ramprasad Das	Office Assistant	Monday, Wednesday, Friday(12.30 a.m - 5.30 p.m)
28	Samit Ghosh	Office Assistant	Tuesday, Wednesday, Friday(12.30 a.m - 5.30 p.m)
29	Goutam Majumdar	Office Assistant	Monday,Wednesday Thursday, (9.30 a.m - 2.30 p.m)
30	Maya Mondal	Office Assistant	Monday,Tuesday, Friday(9.30 a.m - 2.30 p.m)
31	Piyali Poddar	Office Assistant	Monday, Wednesday, Friday(12.30 a.m - 5.30 p.m)
32	Santanu Mondal	Office Assistant	Tuesday, Thursday, Friday(12.30 a.m - 5.30 p.m)
33	Kumar Chaudhury	Office Assistant	Monday,Tuesday, Thursday(9.30 a.m - 2.30 p.m)
34	Gurupada Maity	Office Assistant	Monday, Tuesday,Friday(12.30 a.m - 5.30 p.m)
35	Dilip Sen	Office Assistant	Monday,Thursday, Friday(9.30 a.m - 2.30 p.m)
36	Digbijoy Sinha		Monday,Tuesday, Thursday, (9.30 a.m - 2.30 p.m)
37	Narayan Das	Computer Operator	Monday,Tuesday, Thursday(9.30 a.m - 2.30 p.m)
38	Rampada Hansda	Night Guard	Tuesday,Wednesday Thursday, (9.30 a.m - 2.30 p.m)
39	Gopal Chandra Das	Group-'D'	Tuesday, Thursday, Friday(12.30 a.m - 5.30 p.m)
40	Mithun Chakraborty	Group-'D'	Monday,Tuesday, Friday(9.30 a.m - 2.30 p.m)
41	Gurupada Saha	Group-'D'	Monday, Thursday, Friday(12.30 a.m - 5.30 p.m)
42	Ajay Mondal	Group-'D'	Monday, Thursday, Friday(12.30 a.m - 5.30 p.m)
43	Palash Kumar De	Group-'D'	Monday, Tuesday,Thursday (12.30 a.m - 5.30 p.m)
44	Shashanka Das	Group-'D'	Tuesday,Wednesday Thursday, Thursday(9.30 a.m - 2.30 p.m)
45	Sajal Das	Group-'D'	Tuesday, Wednesday, Thursday, (12.30 a.m - 5.30 p.m)

Sl.No.	Name of the Officials	Designation	To be attend office in the week
1	Sandip Kundu	SAO(TE)	Monday, Wednesday & Friday
2	Koushik Bandyopadhyay	SAO(Exam)	Monday, Wednesday & Friday
3	Kalyan Ganguly	AO(Accounts)	Monday, Wednesday & Friday
4	Sankar Biswas	F.O.	Monday, Wednesday & Friday
5	Kamalendu Sarkar	CONSULTANT	Monday, Wednesday & Friday
6	PARAG CHANDRA DUTTA	CONSULTANT	Monday, Wednesday & Friday
7	Sumit Saha	OSD(Reg)	Tuesday, Wednesday & Thursday
8	Bimal Samanta	CONSULTANT	Tuesday, Wednesday & Thursday
9	Suwendu Naskar	AO(Exam)	Tuesday, Wednesday & Thursday
10	Tamal Kanti Saha	CONSULTANT	Tuesday, Wednesday & Thursday

DUTY ROASTER FROM 08.06.2020.

Sl.No.	Name of the staff	Designation	1st week	Alternative Week
1	RAJU SINGH	PDEO	Tuesday, Thursday & Friday	Monday, Wednesday & Friday
2	SUDIP SAMANTA	PDEO	Monday, Wednesday & Friday	Tuesday, Thursday & Friday
3	PALAN SARDAR	LDA	Monday, Wednesday & Friday	Monday, Wednesday & Thursday
4	MANTU DAS	LDA	Monday, Wednesday & Friday	Tuesday, Wednesday & Friday
5	BIMAL KRISHNA SAHA	GROUP D	Monday, Wednesday & Friday	Tuesday, Wednesday & Friday
6	JAYANTA ADHIKARY	GROUP D	Monday, Wednesday & Friday	Monday, Tuesday & Thursday
7	ASIS KUMAR DAS	LDA	Monday, Wednesday & Friday	Monday, Tuesday & Thursday
8	AFZAL KHAN	GROUP D	Monday, Wednesday & Friday	Tuesday, Wednesday & Thursday
9	BISWARANJAN KHATUA	STENOGRAPHER(Sch-B)	Monday, Wednesday & Thursday	Tuesday, Wednesday & Thursday
10	ALOKESH GHOSH	St. Software Developer	Tuesday, Wednesday & Friday	Monday, Tuesday & Thursday
11	SUBHASHREE BASU	Software Support Personnel	Tuesday, Wednesday & Friday	Monday, Tuesday & Thursday
12	PARTHA GHOSH	DEO	Monday, Tuesday & Thursday	Wednesday, Thursday & Friday
13	SUSANTA ACHARYA	DEO	Monday, Tuesday & Thursday	Wednesday, Thursday & Friday
14	PALASH GHOSH	DEO	Tuesday, Wednesday & Thursday	Monday, Tuesday & Thursday
15	KAUSTAV BISWAS	DEO	Tuesday, Wednesday & Thursday	Monday, Tuesday & Thursday
16	BIBEK MONDAL	GROUP D	Monday, Tuesday & Thursday	Monday, Tuesday & Thursday
17	RAJU KUMAR BAIDYA	GROUP D	Monday, Tuesday & Thursday	Monday, Tuesday & Thursday
18	SANJOY MAIKAP	GROUP D	Monday, Tuesday & Thursday	Monday, Wednesday & Friday
19	MOHANLAL BARUA	GROUP D	Monday, Tuesday & Thursday	Monday, Wednesday & Friday
20	ANJANA TUDU	UDA	Monday, Wednesday & Friday	Tuesday, Thursday & Friday
21	CHAMPA MITRA	TYPIST	Monday, Wednesday & Friday	Tuesday, Thursday & Friday
22	SUJATA ROY	UDA	Monday, Wednesday & Friday	Tuesday, Thursday & Friday
23	ARINDAM GHOSH	UDA	Monday, Wednesday & Friday	Tuesday, Thursday & Friday
24	BARUN KUMAR DAS	UDA	Monday, Wednesday & Friday	Tuesday, Thursday & Friday
25	DIPANKAR SAHA	UDA	Monday, Wednesday & Friday	Tuesday, Thursday & Friday
26	PARTHA PRATIM MITRA	UDA	Monday, Wednesday & Friday	Tuesday, Thursday & Friday
27	KAKALI GHOSH	LDA	Monday, Tuesday & Wednesday	Wednesday, Thursday & Friday

DUTY ROASTER FROM 08.06.2020.

Sl.No.	Name of the staff	Designation	1st week	Alternative Week
28	PRANATI MUKHERJEE	LDA	Wednesday, Thursday & Friday	Monday, Tuesday & Wednesday
29	SWATI BHATTACHARYA	LDA	Monday, Tuesday & Wednesday	Wednesday, Thursday & Friday
30	PRADIP KUMAR SINGH	DRIVER	Tuesday, Thursday & Friday	Monday, Wednesday & Friday
31	RANA RAY	TYPIST	Tuesday, Thursday & Friday	Monday, Wednesday & Friday
32	SIBU PRASAD PAUL	GROUP D	Monday, Tuesday & Thursday	Monday, Wednesday & Friday
33	SUMITAVA GANGULY	LDA	Tuesday, Thursday & Friday	Monday, Wednesday & Friday
34	PARAG CHANDRA DUTTA	CONSULTANT	Monday, Wednesday & Friday	Monday, Wednesday & Friday
35	ABHISHEK BASU	DEO	Monday, Wednesday & Friday	Monday, Wednesday & Friday
36	ASIT GIRI	GROUP D	Tuesday, Thursday & Friday	Monday, Wednesday & Friday
37	CHANDANA MAJUMDER	GROUP D	Tuesday, Thursday & Friday	Monday, Wednesday & Friday
38	PABAN HAZRA	GROUP D	Monday, Tuesday & Thursday	Monday, Wednesday & Friday
39	SHYAMAL KUMAR MISRA	GROUP D	Tuesday, Thursday & Friday	Monday, Wednesday & Friday
40	PRIYAM CHATTERJEE	DEO	Tuesday, Thursday & Friday	Monday, Wednesday & Friday
41	RAJESH KUMAR SINGH	DEO	Tuesday, Thursday & Friday	Monday, Wednesday & Friday